



Aug. 24, 2026

Mrs. Trogia - Room 102

Dear Parents and Guardians,

Welcome to the start of a brand new school year! I am so excited to begin the 2026-2027 school year with your child. This year, I will have a homeroom of students with whom I will work closely on \*\*ELA, Writing, Math, Science, and Social Studies throughout the day. In addition I will work with a variety of other students across K-2 for \*\*Reading, Writing, and Math\*\*.

### Communication

There are a few ways that we will be able to communicate with each other. Sending an email to me [jtrogia@cps.edu](mailto:jtrogia@cps.edu), calling the office at 773-535-2640 (please note that I will not be able to talk while students are in the classroom. You can leave a message with the office and I will return the call as soon as possible) and the Remind App. This is a quick way for me to send you pictures and or last minute changes or updates. Check your email for the invite.

Remind App Trogia26/27 notifications  
<https://www.remind.com/join/trogli>

### Attendance

Being at school every day is extremely important to your child's success and quality of education. It is also important that your child arrives at school on time. They miss crucial academic instruction and important social opportunities in the classroom when they are absent or arrive tardy. We understand that illness happens. Illness such as strep, fever, vomiting, ear infections etc. are valid reasons for a school absence.

| Hours/Arrival/Dismissal                                                  |                                                                                                                                                               |
|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Breakfast (doors open)                                                   | 7:30                                                                                                                                                          |
| School Hours<br>7:45-2:45                                                | <b>Doors will close promptly at 7:45</b><br>**If you arrive after that time, your child will need to enter through the main entrance to receive a tardy slip. |
| Students will arrive and dismiss at the doors closest to the playground. |                                                                                                                                                               |

| Enrichment Schedule<br>11:40 -12:40 |                |           |          |        |
|-------------------------------------|----------------|-----------|----------|--------|
|                                     | Monday/Tuesday | Wednesday | Thursday | Friday |
| KDG                                 | Theater        | Gym       | Games    | Art    |
| 1st                                 | Art            | Theater   | Gym      | Games  |
| 2nd                                 | Games          | Art       | Theater  | Gym    |

| Lunch and Recess |
|------------------|
|------------------|

10:15-11:00

We will eat lunch in the cafeteria and enjoy outdoor recess daily (weather permitting).

### **Birthday Policy**

We do celebrate birthdays in the classroom. If you would like to send something in then it is CPS Policy that it be **non-edible**.

If your child would like to celebrate their birthday with the class, you are welcome to send a If you plan to send invitations for a birthday party, please note: Invitations can only be passed out at school if all students, or all girls/all boys in the class are invited. Otherwise, please distribute invitations outside of school hours.

### **Water Bottles**

Students may bring a water bottle (no glass) to school each day. Bottles should be:

- \* Easy for your child to open/close
- \* Labeled with their name
- \* Contain **\*\*water only\*\*** (juice or other drinks can be packed in their lunchbox)

### **Uniform and Outerwear**

**Uniforms**

**Outerwear**

Students are to be in school uniform daily. Athletic shoes can be worn daily and definitely needed on gym days.

If you wear snowboots to school, please send a change of shoes in the backpack.

Please send your child dressed appropriately for the weather. While it may be warm outside at times, our building is air-conditioned and can be chilly. A light sweater or jacket can be helpful.

I am so excited to get to know your child this year and help them grow! Please don't hesitate to reach out with any questions or concerns. We are going to have a wonderful school year together.

Kindly,  
Mrs. Troglia  
Room 102  
jtrogia@cps.edu  
773-535-2640

